

SUNDAY, SEPTEMBER 2, 2018

WEBFIL LIMITED

CIN:L36900WB1979PLC032046

Regd. Office: "YULE HOUSE", 8, Dr. Rajendra Prasad Sarani,
Kolkata - 700001, Phone: 033 2242 8210/8550/1988, 2248 4671,
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Website: www.webfilindia.com

**NOTICE OF 38TH ANNUAL GENERAL MEETING,
REMOTE E-VOTING AND BOOK CLOSURE**

Notice is hereby given that the 38th Annual General Meeting (AGM) of the Members of the Company will be held on Wednesday, 26th September, 2018 at 4.00 p.m. at "Yule House", 8, Dr. Rajendra Prasad Sarani, Kolkata - 700 001, to transact the business specified in the Notice convening the meeting. The Register of Members and Share Transfer Register/Book(s) of the Company will remain closed from Thursday, 20th September, 2018 to Wednesday, 26th September, 2018 (both days inclusive) for the said AGM of the Company. The Annual Report for the financial year ended 31st March, 2018 and the Notice of the above AGM have been sent to the Members of the Company on Saturday, 1st September, 2018. These documents are also available on the Company's website www.webfilindia.com and the notice is additionally available at www.evoting.nsdl.com.

The Company is providing its shareholders remote e-voting facility in compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 ("the Act and Rules"), Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, to enable members to exercise their right to vote on resolutions proposed to be considered at the 38th AGM by electronic means. The Company has engaged National Securities Depository Limited (NSDL) as authorised agency to provide the aforesaid e-voting facility. The details as required pursuant to the Act and Rules are as under :

- (1) The cut-off date to determine eligibility to cast votes by electronic voting, or to cast votes at the venue of the 38th AGM is Wednesday, 19th September, 2018. The e-voting shall be open for 3 (three) days commencing at 9 a.m. on Sunday, 23rd September, 2018 till 5 p.m. on Tuesday, 25th September, 2018. The e-voting module shall be disabled by NSDL for voting thereafter. Remote e-voting shall not be allowed beyond the said date and time.
- (2) Members who have not cast their votes by remote e-voting can exercise their voting rights at the AGM. The Company will make arrangements for ballot paper for the purpose at the AGM venue.
- (3) A Member may participate in the meeting even after exercising his/her right to vote through remote e-voting, but shall not be allowed to vote again at the meeting.
- (4) A person, whose name is recorded in the Register of Members maintained by the Company as on cut-off date only shall be entitled to avail the facility of either remote e-voting or voting at the meeting through ballot paper. A person, who acquires shares and becomes a shareholder of the Company after dispatch of the notice of the AGM and holds shares as on the cut-off date, can avail the facility of remote e-voting by obtaining the login ID and password by sending an e-mail to mcssta@rediffmail.com or evoting@nsdl.co.in by mentioning their Folio No. However, if such shareholder is already registered with NSDL for remote e-voting, then existing user ID and password can be used for casting his/her vote.
- (5) The Company has appointed Shri Manoj Prasad Shaw, Practising Company Secretary of M/s. Manoj Shaw & Co., Company Secretaries as the Scrutinizer to scrutinize the voting at the AGM and remote e-voting process in a fair and transparent manner.

For detailed instructions pertaining to e-voting, members may please refer to the section 'Notes for Members' attention' in the Notice of the 38th AGM. In case of queries or grievances pertaining to e-voting procedure, shareholders may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the 'Downloads' section of www.evoting.nsdl.com or may contact:

Particulars	National Securities Depository Limited	MCS Share Transfer Agent Limited
Address	Trade World - A Wing, Kamala Mills Compound, Lower Parel, Mumbai - 400 013.	12/1/5, Manoharpukur Road, Kolkata-700 026.
Name & Designation	Shri Rajiv Ranjan Assistant Manager	Shri Subhas Bhattacharya Compliance Officer
Telephone	022 2499 4738	033 4072 4051
E-mail	evoting@nsdl.co.in	mcssta@rediffmail.com

Place: Kolkata
Date: 2nd September, 2018

For Webfil Limited
Sd/-
(Shinjinee Bhattacharyya)
Company Secretary